

London Universities Purchasing Consortium

Responsible Procurement Strategy 2017-20

June 2017

1. Introduction

This Strategy sets out how LUPC will implement its Responsible Procurement Policy through a Responsible Procurement programme during the period 2017-20. It consists of a set of principles that LUPC will adopt in its approach to Responsible Procurement, together with a series of projects.

Delivery of LUPC's Responsible Procurement programme will be driven and overseen by a Responsible Procurement Advisory Group (RPAG), comprised of procurement professionals, sustainability managers and student stakeholders from across LUPC's membership, whose Terms of Reference are set out at Appendix C.

Each year, RPAG will receive and approve an annual Responsible Procurement Report, incorporating LUPC's annual Statement on Slavery and Human Trafficking, for approval by the Executive Committee and onward submission to the LUPC Board and publication on LUPC's website and summarised in LUPC's Annual Review.

2. Principles

LUPC will:

- a. Practise Responsible Procurement with suppliers at all points on the procurement cycle, not just during the tender process;
- b. Base responsible capital procurement around whole-life costing principles and encourage Members to adopt whole-life costing principles in purchase decisions;
- c. Take a risk-based approach to Responsible Procurement in order to make the maximum impact on the supply chain with available resources;
- d. Maintain its involvement as a founding member of Electronics Watch, encourage Members to affiliate and partner with NGOs who focus on supply chain monitoring and advocacy;
- e. Encourage collaboration with external organisations to support identification of risks in the supply chain and monitoring of working conditions;
- f. Encourage new monitoring and advocacy organisations in other high-risk spend categories;
- g. Include options to encourage Members to pay workers the London Living Wage in framework agreements;
- h. Stage events regarding the importance of Responsible Procurement, partnering with NGOs and civil society and involving student groups, produce a special issue of *Linked* (LUPC's

regular magazine) and make extensive use of social media all with the aim of further raising the profile and need for Responsible Procurement;

- i. Work to support Members in the development of their Modern Slavery and Human Trafficking policies and practices;
- j. Target senior decision-makers and influencers in higher education and the wider public sector about Responsible Procurement and play a role in shaping national policy; and
- k. Review this Strategy and report on outcomes regularly to Members, capturing successes and the lessons learned.

3. Special Projects

LUPC will undertake the following special projects:

<i>Project Title</i>	<i>Project Outline</i>	<i>Critical Success Factors</i>	<i>Completion</i>
Modern Slavery Project (Guidance)*	Produce practical guidance document for procurement practitioners on Public Procurement and Human Rights.	Number of downloads of the Guidance from the website.	Launch in May 2017
Modern Slavery Project (SCM I)*	Supply Chain Mapping: work with suppliers to map tiers 1 and 2 for a new supply agreement (e.g. gowning or furniture) and identify risks.	First mapping exercise completed and risks identified.	December 2017
Supplier Engagement Project*	Supplier Engagement: capture data using the Sustain tool, secure commitment from suppliers to the Sustain Supply Chain Code of Conduct and prepare contract clauses on promoting respect for human rights in the supply chain.	Number of suppliers who actively engage with the Sustain tool.	Summer 2018
Modern Slavery Project (SCM II & III)*	Supply Chain Mapping: work with suppliers to map two further supply chains and identify risks.	Further mapping exercises completed and risks identified.	Summer 2018
Student Engagement Programme	Survey student views on Responsible Procurement in partnership with student groups. Stage a one-day student conference on Responsible Procurement. Develop a white paper on rethinking the procurement cycle.	High quality, useful information gathered from survey. Well attended conference, with demonstrably positive student reaction. Published white paper.	Summer 2018
Sustainable Procurement Standard	New international standard BS ISO20400:2017 for Sustainable Procurement	Attainment of standard verified by independent consultant.	Summer 2018
Graduate Placement Project	Engage with suppliers to secure work placements for students and graduates for member institutions under the Social Value Act 2012.	Arrangements in place to enable Members to place students and/or graduates.	Summer 2019
Market Research Project	Commission market research into opportunities for higher education to partner with social enterprise.	High quality, useful information gathered from market research.	Winter 2019-20

**These projects are already commissioned and funded.*