



London Universities Purchasing Consortium

Responsible Procurement Strategic Plan

May 2022

V2.0

1. Introduction

LUPC has long been acknowledged as a leader in responsible procurement, both in the sector and beyond. Our work on combatting modern slavery in particular has been recognised as both innovative and public sector leading. We have worked with our members, other HE consortia, the wider UK public sector and international organisations in delivering projects in this area, capacity building and producing resources.

We were a founding member of Electronics Watch, the first public body to follow the ISO20400 Sustainable Procurement international standard. The ISO20400 process has shown that as well as continuing to lead on Human Rights in supply chain issues, we also need to broaden the scope of what is considered Responsible Procurement and lead in these areas too.

This strategic plan aims to sets out how LUPC will implement its Responsible Procurement Policy activity in the next 12 months and meets our requirements within the LUPC Corporate Strategy in this area.

The strategy will be delivered by all of the LUPC team and led by the Responsible Procurement Lead, who will provide regular updates to the LUPC Board and Executive Committee. A summary report will be provided for the LUPC annual review.

2. LUPC in this strategy commits to:

- Implement effective supplier and supply chain due diligence, utilising the Sustain Supply Chain Code of Conduct for all our suppliers, as well as assisting our members in their commitments to combat modern slavery;
- Communicate our activity regularly through media, events, and training opportunities;

- Investigate opportunities for collaboration with appropriate bodies where learning can be shared across the three pillars (Environmental, Social, Economic);
- Provide 1:1 and group support to our members via our dedicated responsible procurement lead;
- Lead by example to deliver net zero for LUPC and work with suppliers and our members to help them achieve their net zero emissions targets and their commitments to combat modern slavery; and
- Improve the Equality, Diversity and Inclusion (EDI) understanding of our staff and our members.

3. To achieve this LUPC will:

- a) Implement a risk based supply chain evaluation tool for the evaluation of suppliers on their responsible procurement activities;
- b) Practise Responsible Procurement with suppliers at all points of the procurement cycle, developing our own supply chain due diligence approach;
- c) Embed whole-life costing principles in all tendering activity;
- d) Utilising the [Commodity Coding Risk Analysis](#) tool, consistently take a risk-based approach to procurement to maximise impact on the supply chain with respect to all aspects of economic, social and environmental considerations;
- e) Continue to affiliate to and support Electronics Watch on behalf of our members. Actively promote the use of their guidance and tools with members. Partner with Non-Governmental Organisations (NGOs) who focus on supply chain monitoring and advocacy;
- f) Ensure framework agreements include the provision for members to opt to include the payment of the London Living Wage where appropriate;
- g) Work with suppliers and members to promote best practice equality, diversity and inclusion in all procurement and procurement related activity;
- h) Regularly communicate, to a wide range of stakeholders, responsible procurement information knowledge and resources;
- i) Support Members in the development of their Modern Slavery and Human Trafficking statements, policies and practices;
- j) Target senior decision-makers and influencers in higher education and the wider public sector about Responsible Procurement and play a role in shaping national policy. This will be achieved through leadership of the national UKUPC responsible procurement group, as well as working with HEPA and other UKUPC consortia to share learning;
- k) Work towards the achievement of Net Zero as a company in accordance with our Environmental Policy, whilst sharing our journey to support members learning in their own carbon reduction targets; and
- l) Continue to partner with leading organisations to support our work, including maintaining our long relationship with the BHRE, University of Greenwich.

4. LUPC will measure its success by monitoring the following Key Performance Indicators (KPI's)

- KPI 1** In year one, commence evaluation of a minimum of 17 suppliers through the risk-based supply chain evaluation tool.
- KPI 2** Ensure there are responsible procurement elements included in each and every tender.
- KPI 3** Provide a minimum of 4 news articles per year on the work of Electronics Watch, their guidance and resources as well as promoting their events directly to members.
- KPI 4** Use Linked (LUPC's quarterly magazine), the monthly Ebulletin, the LUPC website and appropriate social media to provide monthly (as a minimum) news articles, thought pieces, tweets and posts to highlight topical information to members.
- KPI 5** Work with SUPC to provide a quarterly Responsible Procurement meeting and an annual event for members.
- KPI 6** The Responsible Procurement Lead will undertake a placement in member institutions for two days a week for a maximum of a 12 week period supporting individuals with their development and will provide a report at the end of each placement.
- KPI 7** LUPC aims to be net zero, through a combination of emissions reductions, plus limited offsetting where this is not possible, by the end of the 2022/23 financial year.
- KPI 8** LUPC will also be independently audited under the Sustainable Procurement international standard ISO 20400:2017 every two years, the next audit being due in Summer 2022.

5. Governance

This progress against the Strategic plan KPI's will be reported to the LUPC Board annually, who will also review the Strategic Plan to ensure it is still relevant and authorise any changes required.

Progress against KPI's will also be reported at quarterly Executive committee meetings.



Don Bowman

Director, LUPC

May 2022

Review interval	Next review due by	Next review start
Annually	May 2023	February 2023

Version history

Version	Date	Changes	Reviewed by	Approved by
1	January 2022	Various following Exec and member input	MB	DB
2	April 2022	Various following LUPC Board input	MB	DB