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SSSNA review meetings were held virtually at the end of March and draft minutes are now available on request.

Business impact arising from COVID-19 was discussed with some vendors forecasting revenue falls of up to 80% across Q3 and Q4 within Enterprise. Others noted that some HEIs were using the opportunity of a closed campus to initiate or bring forward infrastructure works to minimise disruption.

The replacement tender will not now be ready for November, the issued PPN being used to defer into 2021. A decision is yet to be made but is part of a wider action on the National ICT Group to ensure the group can be appropriately resourced. A message to the regional computing groups was subsequently issued w/c 13/4 requesting volunteers to join the tender working party. Several technology-led discussions are required in advance including increasing interest in software-defined storage and consumption-based hyper-converged infrastructure.

Huawei's new storage promotion, which runs to 30 June, has been cascaded to the membership and provides special promotion pricing, free on-site implementation and knowledge transfer and free on-site data migration (< 300TB).

### eProcurement System AR

This framework consists of a single lot and a single supplier, EU Supply. Three call off contracts have been awarded under this framework: LUPC, SUPC and the University of West London, and three other organisations are in the process of finalising their calling off processes, with several more prospects in the pipeline.

### Jisc Network Equipment Framework MK

The first quarterly service review with all 28 suppliers on the framework took place during February and March. The majority of suppliers indicated that there had been minimal disruption on delivery lead times due mainly to healthy stock levels of most equipment. Non-standard/bespoke equipment would be more impacted in terms of lead times. It is expected this position would be likely to change. The biggest concern was with the fluctuations in the dollar/pound exchange rate, which was affecting quote validity times.

The uptake on the new framework has been healthy. A total of 51 different organisations have made purchases via the framework to date.

The next scheduled service reviews are due to take place in mid-May to cover the Feb-Apr quarter.

### Jisc Telecommunications Framework MK

A total of 28 different customers have placed orders since the start of the framework, almost one quarter of these received in the last three months alone.

Service reviews for the previous quarter were undertaken via email updates; the next service reviews are due to take place in early May.

### Jisc Vulnerability Assessment Services (VAS) Framework MK

The first VAS framework has now ended, and award letters have now been issued as part of the procurement exercise to replace it. Contracts have been sent out to the three successful suppliers and it is expected that the replacement VAS framework will commence w/c 13 April.

The new framework contains lots for; Vulnerability Assessment Services, Supply of Vulnerability Assessment Tools, and the Supply and Support of other Vulnerability Assessment and Scanning Solutions.

### Jisc Web Filtering & Monitoring Framework MK

The current framework is due to expire on 10 May 2020. The re-tender is underway with the evaluation of the supplier responses taking place. It is envisaged that the new framework will be in place to provide a seamless transition once the current framework expires, actual start date to be confirmed.

There will be two Lots on the new framework; one for where the architecture is predominantly cloud based and the other for where the architecture is predominantly local appliance based.

### Jisc Simulated Phishing Service and Associated Training Framework MK

The current framework has one year left to run and work on the replacement strategy for this framework will take place in the second half of this year.

The framework to date has been used by 51 different organisations with a steady and even spread across the three years of operation.

### Software License Resellers (SLRA) – National MK

The SLRA framework will need to be delayed from starting in September until December, which is permissible under the originally advertised notice.

### Telecommunications inc. landline and mobile – National (CCS) RM1045 MK

Aggregation opportunities and similar activities have been put on hold for now by CCS.

### COMPUTING – GENERAL MATTERS NOT COVERED ELSEWHERE

The latest UK Government Modern Slavery Statement reiterates that "Electronics Watch's work has led to workers in government supply chains being reimbursed for recruitment fees they paid. A wide range of partners across the public sector, other governments, academia, businesses and non-governmental organisations (NGOs) have been crucial to the ongoing development of our approach to tackling modern slavery in government supply chains, and informing the content of this statement."

The National ICT Group is now arranging bi-monthly calls with the last held on Friday 3 April.

Electronics Watch hosted a webinar on 15 April around the updated and expanded Electronics Watch Code of Labour Standards before its release. The new Code includes sections on occupational health and safety and the environment and updates to ensure compliance with new international standards, including the ILO convention on violence and harassment at work. The public sector community can still contribute comments to the Code by 1 May.

"Mining issues in the electronics industry supply chain relevant for public tenders – legal perspectives and recommendations" is the topic of their next webinar, which is being held at 10am UK time on 28 April. The webinar will provide ample discussion possibilities for participants and will cover:

- the challenges mining issues pose for public tenders and how to work through these challenges;
- the role and use of the OECD Due Diligence Guidance for responsible mineral supply chains;
- possible approaches: mining issues in selection criteria and contract performance conditions.

Registration for the webinar can be found [here](#).

### ITS1024AP Online Streaming and Training Services

APUC is currently working on a framework agreement for online training streaming services and seeking members wishing to be involved in the procurement, which has two strands:

- Streaming of Online Content for library catalogues to assist with interactive and blended learning and teaching.
- Online training services.

### ITS1028AP - Library Management Systems & Associated Services

The evaluation process has been undertaken and the standstill period was completed 15 April. APUC is working on the award process and awaiting sign-off on the Ts&Cs from all suppliers. A Buyers Guide will be available shortly.

The current IT Equipment Disposal has been extended for now until 30 April 2020. Sarah Dye at NWUPC is hoping to send out the new agreement's draft ITT documentation including updated Ts&Cs to the National ICT Group shortly.

### LIBRARY

#### Books, E-Books, Standing Orders and Related Material – Inter-regional Agreement (SUPC-led) RD

An LUPC-SUPC meeting was held with the LUPC Library Group in February. It was the first meeting with both new leads, Roy Dennis and Gavin Philips (SUPC) present. A productive meeting set out the priorities for 2020, supplier credit scoring, and future meetings.

### OFFICE SUPPLIES & EQUIPMENT

#### Office Supplies – National JK

Supplier review meetings were arranged in March. Suppliers are arranging home deliveries where required. Gresswell (Demco Europe) is now part of WF Education Group.

## PROFESSIONAL SERVICES

**Ceremonial Gown and Photography Services—National** JK  
This agreement has been extended until 2022, details have been updated on HE Contracts. Suppliers have confirmed that the current situation has very little to no impact on supplies and their supply chain.

**Debt Recovery Services – National** RD  
Service review meetings have been planned and questionnaires are being prepared for member feedback (more information to follow directly to members). Feedback is welcomed, please contact **Roy Dennis**.

**Financial Services— National (NWUPC Led)** RD  
Deloitte have now been added to this framework agreement and HE Contracts updated to reflect this. Discussions are ongoing with Mazzars, NWUPC expect these to be concluded in April.

**Global Mobility Support Services – National (NWUPC Led)** RD  
NWUPC commenced research on the new framework agreement and plans to replace the existing framework by 30th September 2020. Participation in the tender working party (TWP) and feedback has been sought from members, with replies requested by 31st May.

**Insurance – Regional** MK  
Weekly conference calls between LUPC and Gallagher have been taking place.

A PIN for the Financial Lines renewal was published by the Journal on 14 April ahead of discussions with the market. RSA is expected to formally respond shortly on the request for a short extension. LUPC and Gallagher will commence work on the ITT after the Easter period.

In light of COVID-19 and the financial impact on the HEI sector, RSA also requires additional financial and operational information to be able to underwrite the D&O Liability policies in this year's renewal.

With a high number of COVID-19 claims to resolve, uncertain travel patterns and the roll-out and implementation of Another Day's Risk Management tool-kit across the group, the PA Travel tender may be deferred to 2021.

RSA are likely to present indicative terms on its main lines by the end of April, which will precipitate a decision.

The property and casualty lines insured via ZM are expected to renew on existing ratings.

AIRMIC is holding weekly, COVID-related seminars at 10am each Monday. The role of brokers and Mental Health and Wellbeing has already been covered. Cyber related issues and Crisis Management & Business Continuity are topics in the pipeline.

**Occupational Health Services – National** RD  
Service review questionnaires will shortly be sent to members to provide feedback on the agreement.

## STEMed &amp; LABORATORIES

**Gases (IUPC) – National** AR  
A draft of the procurement strategy for the framework re-tender was sent to the tender working party for comment on 19 March.

Although the current and only framework extension period will end on 21/10/2020, SUPC is looking to extend this agreement by up to 12 months beyond this date, due to disruption caused by COVID-19. The intention is to continue working on this tender broadly within the original timeframes, and award the framework once the situation has stabilised, potentially during the summer of 2021.

**General Laboratory Equipment, Supply/Installation – National** AR  
The OJEU contract notice and ITT for LAB5060 LU was published on 29 February, with the returns due back on 16 April, with award scheduled for the 29 May. During the response period, tender communications indicated significant market interest, however some bidders started to express concern that the growing COVID-19 pandemic was affecting their capacity to meet the tender response deadline (16th of April), in addition to distorting the pricing and generating lack of pricing commitment from the supply chain.

Bidders advised the lack of bid resources and communication issues with supply partners as key impediments for them to bid within timescales, with some advising they'd have to withdraw from the process if the deadline was not extended. Due to this situation, LUPC decided to

suspend the tender process for a year, with a view to recommence the tendering process in early 2021. Suppliers were notified of this on 27 March via e-tendering portal, EU Supply. No negative comments have been received from the suppliers.

**Laboratory Consumables and Chemicals - Inter-Regional (IRLA)** AR  
The STEMed group is working to ensure that framework rules are followed when engaging with framework suppliers.

**Laboratory – High Value Laboratory Equipment** AR  
Discussions are ongoing to ensure framework suppliers adhere to the framework's T&Cs.

**Other Laboratory – Updates**

The STEMed strategy group is due to meet in May 2020, this may now happen online. One of the topics for this session will be to consider how the frameworks in scope can be designed to increase SME involvement. An organisation called GAMBICA (the Trade Association for Instrumentation, Control, Automation and Laboratory Technology in the UK) is engaging with SUPC on this topic.

A meeting with APUC was due to take place during Spring 2020 on supply chain mapping of laboratory consumables and chemicals. LUPC will explore how our recent glove audit results might contribute to this work.

NEUPC published the Life Sciences Reagents, Kits & Consumables

NEUPC published the Life Sciences Reagents, Kits & Consumables framework agreement ITT on the 15th of November 2019. The framework commenced 9 March 2020, and the initial term ends 8 March 2023, with an option to extend for an additional year. The contract is now live on HE contracts with all awarded suppliers' price lists available. The NEUPC is only waiting to finalise a small number of suppliers to sign and finalise their contracts and provide their catalogues.

## TRAVEL

**Travel Management Services – National (SUPC led)** JK  
Implementation meetings will take place over the next few weeks with suppliers.

Agreement details are available on [HE Contracts](#)

## UTILITIES

For all TEC news, visit their [website](#).

## OTHER ACTIVITIES

**Publications**

Monthly e-bulletins were issued in February and March. During the COVID-19 pandemic, e-bulletins are currently being issued to members weekly.

The winter edition of Linked magazine was circulated at the end of January.

Annual Member Benefits Report were sent to members in January

LUPC's Annual Review was issued in January.

**Events****Recent Events**

- Meet the Team Breakfast and LUPC Induction for Members – 6 February 2020
- Advanced Impact and Influence - Training day (for all UKUPC members) – 13 February 2020
- Heads of Procurement Meeting – 10 March 2020
- COVID-19 Impact Webinars (held jointly with SUPC for all UKUPC members) – 15 April 2020

**Upcoming Events**

- LUPC & SUPC Conference Webinars 2020 – 30 April 2020

Please note that other planned events have been postponed and will be re-scheduled once the COVID-19 pandemic has passed. We are in the process of planning further webinars in collaboration with SUPC for the summer months.

(Correct at 16 April 2020)

Full details of all agreements are available at [lupc.ac.uk](http://lupc.ac.uk)



# Let's talk...

This issue, we meet **Steve Creighton**, head of member services at TEC.

## How long have you worked at TEC?

Six and a half years.

## How did you get into procurement?

It stemmed from working in logistics doing local and international shipping. From that I moved into materials planning and then procurement, taking roles at Xerox, the Civil Service and then into energy supply.

## What do you most enjoy about your job?

No one day is the same. Even though I now specialise in energy, there are many associated issues and opportunities connected to the sector to keep things fresh and interesting. We need to look far ahead to support our members in their challenge of getting carbon emissions to 'net zero'.

## What's the worst thing that happened in your career and how did you overcome it?

I would have to say it's the current issue of COVID-19 and the uncertainty going forward. Fortunately, we had already de-risked our frameworks to mitigate large fluctuations in energy demand, so our members are protected.

TEC has reacted quickly to the impact on energy demand caused by COVID-19. We have analysed gas and power data from March, seen clear demand destruction leading us to design and release a new report covering all gas and electricity supplies. This allows our members to re-forecast each fiscal meter and support new financial positions with clear, daily updated, budgetary information. Our frameworks also protect our members from volume tolerance penalties, so

they are being well served by TEC during this crisis.

## If you weren't in procurement, what would you be doing?

Finding ways of surviving lockdown with the family!

## What's the most interesting item or service you've had to buy?

I had a period buying global freight and once had to accompany an air shipment of large digital printers from the Chinese production facility to the US warehousing facility due to damage that was being caused during transit. I found the problem occurred in the first 400 metres of leaving the factory but why let that spoil the rest of the trip.

## In your view, what value can working with the procurement team bring to other areas in Estates, IT etc?

The key is working 'with' to understand each other's requirements to deliver procurement solutions that meet the other areas' needs while delivering real commercial value to the organisation.

## What advice would you give to people new to the sector?

Have a clear commercial view and take every opportunity that comes your way, even if it is outside your comfort zone. There is so much value to be delivered from procurement and the opportunities to make a difference are huge.

## What do you think have been the main benefits of joining LUPC?

I am fortunate enough to see the work that LUPC does for its members and the wider support it provides to all University Purchasing Consortia with the collaboration it does with the Joint Contracting Groups. The opportunities to network with member institutions are also a big plus.

## What are the key challenges ahead for your institution?

Meeting the challenge of 'net zero' and supporting our members in this journey. The solutions aren't all there yet but the sector is well placed to deliver on some of these, we have great connections and networks, we then just need to join it all up!

## What achievement are you most proud of (and why)?

I headed up the energy category at the NHS Purchasing & Supply Agency and we were being closed down due to departmental cuts. I led a team who successfully and seamlessly transferred all the NHS energy supplies across to what is now CCS. The team I led were dedicated and selfless in a time when their jobs had gone and they were looking for the next opportunity but they still managed to fully support the hospitals during transition.

## What would be your favourite book and luxury on a desert island?

*All Round Genius: The Unknown Story of Britain's Greatest Sportsman* – it's amazing what people achieve. I would be reading that while enjoying a nice cold beer or two.

## Thank you!

If you would like to be featured on this page, please contact [Nicola Hill](#).



# Will a legacy of COVID-19 be a reduction in emissions?

**Michael Flagg**, LUPC's systems manager and data analyst, explains how we can calculate and reduce our emissions.

One outcome of the global lockdown is a massive reduction in emissions, which would have been hard to imagine, even in Greta Thunberg's wildest dreams. The fact that people have adapted to working from home may lead to longer-term reductions in transport emissions. We may also be more conscious of food consumption and waste. People have also learned how to take responsibility for more vulnerable people in our society and pull together. Let's hope that at least one positive legacy of the COVID-19 pandemic is that the issue of our environmental and social responsibility is never far from our thoughts.

Most efforts to lessen our impact on the environment revolve around the reduction of our carbon footprint or, more accurately, our greenhouse gas emissions. With the right data, this can be measured accurately and with knowledge comes control. To represent the total impact as a single headline number, greenhouse gas emissions are usually measured in 'tonnes CO2(e)'.  
Greenhouse gas emissions are classed under three scopes, each representing different sources of emissions with different calculations.

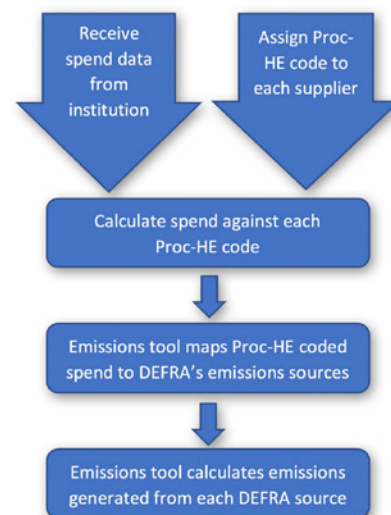
Greenhouse gas emissions are classed under three scopes, each representing different sources of emissions with different calculations.

**Scope 1 emissions** are directly generated by the institution. If a fuel is burned, it's a simple calculation of the amount of each gas produced directly from that chemical reaction.

**Scope 2 emissions** are produced in order to generate the electricity used within the institution. This is a more complicated comparison which looks at all the different electricity generation methods and their outputs to determine an average rate of emissions produced per unit of electricity. Institutions can purchase energy through green energy tariffs, which essentially allocates to the institution a proportion of the electricity generated from renewable sources.

**Scope 3 emissions**, however, are a broader, more hidden source of emissions. Scope 3 encompasses the entire procurement function of the institution and measures the emissions generated through the life cycle of that product. These emissions stem all the way from extracting the raw materials, through manufacture and transport, to its usage and eventual disposal.

With the breadth of different events making up a product's lifecycle and the variety of differing processes at each stage, the precise environmental impact of a particular product can be very difficult to determine. This is even harder when looking at services as they can be carried out in many different ways with a variety of different tools. Therefore, to generate a value for the emissions generated, data modelling is required.



DEFRA, the Department for Environment, Food & Rural Affairs, has listed 75 categories through which emissions can be produced, from Inorganic Chemicals and Iron & Steel to Ceramic Goods and Construction. Each has been analysed to determine the level of emissions for six different types of greenhouse gas for every pound spent, which are combined to calculate the equivalent level of carbon dioxide emissions.

When an institution submits their spend data to LUPC, each supplier is mapped to a Proc-HE code, which is the category-based coding used by our systems. The Proc-HE coding nomenclature is generated and managed by HEPA, the Higher Education Procurement Association. Proc-HE codings are mapped to DEFRA's 75 sectors by regularly-updated weightings, which completes the link from submitted spend data to a single value representing environmental impact. At LUPC, we believe that knowledge is power, and that we can all reduce our environmental impact armed with the knowledge of where that impact comes from. To facilitate this, each institution is provided with a Scope 3 Carbon Emissions Report in January, generated from their submitted spend data. If you have any questions regarding the Scope 3 report, please contact [spend@lupc.ac.uk](mailto:spend@lupc.ac.uk).



### Scope 1

All emissions directly generated by the institution.



### Scope 2

Emissions generated through purchased electricity.



### Scope 3

Emissions generated through the lifecycle of procured goods and services